

Are you sending off your CV but not getting interviews?

Are you at a loss as to what to do to improve your CV?

Gravitate HR can help – Graduate Support Packages

When applying for a new job your CV and cover letter is the way in which you make your first impression on a potential new employer.

It is therefore essential that your CV represents you in the best possible light, as it is your route to a new job and, in some cases, a complete career change.

We can support you to create a personalised and professional CV, which highlights your skill set and attributes and support you in getting your next role by encouraging the reader to shortlist you.

Detailed below is a breakdown of our support packages so you can select the one most relevant to your requirements:

| Package | Detail | Cost |
|--|--|------------|
| Package 1 CV | <p>Step 1: You submit a completed CV questionnaire and your existing CV if you have one.</p> <p>Step 2: We create/revise your CV</p> <p>Contact will be via e-mail and telephone</p> | £50 + VAT |
| Package 2 CV + Cover Letter | <p>Step 1: You submit a completed CV questionnaire and your existing CV and cover letter if you have one.</p> <p>Step 2: We create/revise your CV and cover letter</p> <p>Contact will be via e-mail and telephone</p> | £60 + VAT |
| Package 3 CV, Cover Letter and Interview Techniques | <p>Step 1: You submit a completed CV questionnaire and your existing CV and cover letter if you have one.</p> <p>Step 2: We create/revise your CV and cover letter</p> <p>Step 3: We will provide guidance around Interview Techniques, including identify your Learning and Communication Style</p> <p>Contact will be face to face and via e-mail and telephone</p> | £100 + VAT |
| Additional services | Psychometric testing (Optional) | £300 + VAT |

For full details on the Graduate Support packages please contact us on 0131 225 7458 or via e-mail info@gravitatehr.co.uk.